

## MEMORANDUM OF AGREEMENT

Between

Lane Community College (LCC)

and

Lane Community College Education Association (LCCEA)

### Impacts of Common Course Numbering

This Memorandum of Agreement (MOA) between Lane Community College Education Association (LCCEA) and Lane Community College (College), which concerns impacts of common course numbering, shall be effective upon execution and take effect beginning with the 2022-2023 year, including Summer 2022. All terms of the LCC-LCCEA Collective Bargaining Agreement and all associated Memoranda of Agreement remain in effect.

- 1. Statewide Committee Chair service.** Faculty members serving in a chair role for any statewide Common Course Numbering Committee shall be provided a one course release per term *for two terms* up to 0.25 FTE. Such reassignment time shall be awarded or compensated for contracted or part-time faculty in the same manner as provided in the 10/18/2021 College Governance Reassignment Time and Compensation MOA.
- 2. Committee Meeting Compensation.** Contracted faculty serving on statewide committees that meet outside of the work year and part-time faculty serving on statewide committees shall receive compensation at their regular hourly rates for one hour for every hour of statewide committee meeting time in addition to being compensated for actual meeting time for committee work outside of council meetings.
- 3. Committee Participation.** *Faculty members participating on statewide CCN committees shall share information with discipline, program, department, division colleagues, including classified and managers, through regular discipline, program, department, division processes (e.g., meetings, email).*
- 4. Curriculum Development Allocation.** Curriculum development funds, paid at the contractual curriculum development rate, shall be provided to faculty commensurate with the extent to which changes necessitate course revisions. ~~Initial~~ Allocation of curriculum development hours shall be as follows. *The distribution of the curriculum development funding shall be determined by the faculty members responsible for the courses and leading the curriculum redesign project.*

Change:	Curriculum Development Hours allocated:	Number of Allocations: (Curriculum development hours x number of allocations = total hours allocated)
Number of credits	30 hours per faculty member	No less than one and no more than five, based on the following formula.

Outcomes	40 hours per faculty member	<i>Hours allocated x Three-year average number of sections per year / 10 with fractional results rounded up to the nearest whole number.</i>
New, additional course development	100 hours per faculty member	

*Example A for heuristic purposes: a course with changes to outcomes and credits would have an allocation of 70 (i.e., 30 + 40). If the course has a three-year annual average number of 20 sections, the total allocation would be 140 hours (i.e., 70 x 2).*

*Example B for heuristic purposes: a course with changes to outcomes and no changes to credits would have an allocation of 40. If the course has a three-year annual average number of 14 sections, the total allocation would be 80 hours (i.e., 40 x 2).*

- ~~5. **Curriculum Development Fund Pool.** In addition to the curriculum development allocations outlined in #3, the College shall establish a curriculum development fund reserved for impacts of common course numbering. The fund shall be provided an annual budget based on the following formula. Total annual funds = 300 hours x curriculum development rate (including OPE) x number of courses impacted that year. Faculty may apply for additional funding to a committee facilitated jointly by Academic Affairs and Faculty Council with membership including no fewer than three faculty members appointed by Faculty Council.~~