

## MEMORANDUM OF AGREEMENT

Between  
Lane Community College (LCC)  
and  
Lane Community College Education Association (LCCEA)

### Common Course Numbering

This Memorandum of Agreement (MOA) between Lane Community College (LCC) and Lane Community College Education Association (LCCEA), which concerns impacts of common course numbering, shall be effective upon execution and take effect beginning with the 2022-2023 academic year, including Summer 2022. This MOA shall terminate upon completion of all state-identified common course numbering courses and committees or the end of Spring term 2030 whichever is earlier, or upon incorporation into the collective bargaining agreement through successor negotiations.

All terms of the LCC-LCCEA Collective Bargaining Agreement and associated Memoranda of Agreement remain in effect except where contradictions may arise, upon which the terms described below will supersede.

1. **Statewide Committee Chair.** Provide annual stipends to the faculty volunteers serving as common course numbering committee chairs/co-chair of \$2,000 per year for each year serving as chair/co-chair. Stipends will be paid at the end of each academic year of service as chair/co-chair in the first June paycheck.
2. **Statewide Committee Member (Chairs not eligible).** Provide annual stipends to faculty member volunteers serving as common course numbering committees of \$1,500 per year for each year serving as a committee member. Stipends will be paid at the end of each academic year of service as committee member in the first June paycheck.
3. **Committee Participation.** Faculty members participating on statewide CCN committees shall share information with discipline, program, department, division colleagues, including classified and managers, through regular discipline, program, department, division processes (e.g., meetings, email). Committee participation involves attendance and participation in meetings as well as meeting preparation and follow up. Faculty involvement in statewide common course numbering initiatives is an important contribution of full-time and part-time faculty to support teaching excellence and provide clear academic and pedagogical perspective to state decisions or recommendations. The parties agree that the best interest of students is of utmost importance and at the center of the Common Course Numbering statewide initiative and statewide committee participation.
4. **Curriculum development.** The distribution of curriculum development funding for common course numbering shall be allocated according to the table below. The faculty members responsible for the courses and leading the common course numbering

implementation shall be given the opportunity to recommend the distribution of hours among faculty. The recommendation is subject to approval by the responsible administrator. Contracted faculty may complete common course numbering curriculum development as part of their non-teaching work without requesting curriculum development funding. Contracted faculty receiving compensation for curriculum development shall continue to engage in non-teaching work in accordance with Art. 35.2, 35.3 and associated sub-articles, in addition to common course numbering work. Faculty members (or teams of faculty) shall record only hours worked up to the maximum outlined in the table below.

Required Course Change:	Total Maximum Curriculum Development Hours per change and course
Number of credits	30 hours per course
Outcomes revision	40 hours per course
Total Maximum Curriculum Development	70 hours total per course

*Adrienne Mitchell*

For the Association

5/16/2023

Date

Michael Blade

For the College

May 16, 2023

Date

Signature: Michael Blade  
Michael Blade (May 16, 2023 12:23 PDT)

Email: [bladem@lanecc.edu](mailto:bladem@lanecc.edu)







# Common Course Numbering Final

Final Audit Report

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